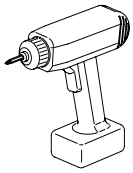
Assembly Instructions

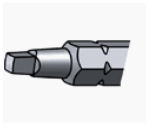
# Matrix

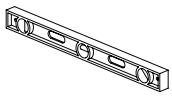
**Touchdown / Meeting Table**

## Tools Needed

- Powered screwdriver
- #2 Square head bit
- Level





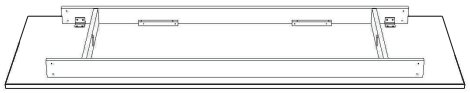


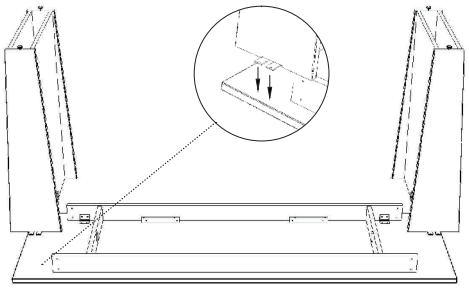
## Hardware Provided

- 1" washer head wood screws (8)
- 1.75" washer head wood screws (8)
- Rectangular grommet and covers (4)

## Step 1

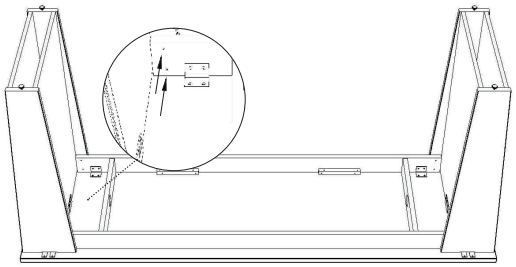
Place the table top on a smooth, clean work surface on the floor as shown at right.





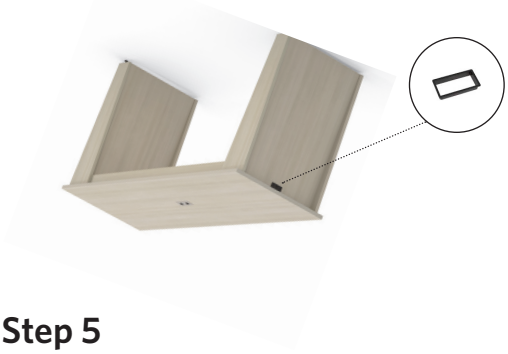
## Step 2

Place each base on the ends of the top as shown at left. The tapered upright panels of each base should be outside of and flush against the support bars attached to the table top. Secure the bases to the table top using the 1" screws provided.



## Step 3

Secure the two (2) table bases to the support bars using the 1.75" screws.



## Step 4

Insert the four (4) grommets in the rectangular cutouts in the center of the top of the bases. The grommet covers can be easily removed to route cords and wiring into and out of the bottom) of the base.

## Step 5

With assistance, turn the table top with two (2) bases attached in an upright position. Using the level on the table top, adjust the base glides to compensate for uneven floors. Your Matrix table is ready for use!

***NOTE:*** *Periodically check that the screws on the bases are secure. Moving the table to another room or location may require them to be re-tightened.*