



High Point, USA



**Business Size:** Woman-Owned, Small Business

**Customer Information:**

**1a. Awarded Special Item Numbers:**

- 711-2 Work Surfaces, Workstations, computer furniture and accessories.**
- 711-8 Executive Office furniture.**
- 711-9 Executive Conference Room Furniture**
- 711-11 Tables and Accessories.**
- 711-16 Upholstered Seating.**
- 711-17 Multiple Seating**
- 711-18 Multipurpose Seating.**
- 711-19 Stacking Chairs, Folding chairs and dollies or trucks designed to support stacking and folding chairs.**
- 711-95 Installation Service**
- 711-99 Introduction of new Office Furniture Services/Products**

**2. Maximum order:** \$500,000.00

**3. Minimum order:** \$100.00 minimum order.

**4. Geographic coverage:** 48 contiguous states and Washington, D.C.

**5. Point of Production:** High Point Furniture Industries  
1104 Bedford Street  
High Point, NC 27263

**6. Discount from List:**

Basic Discount .....	54.9% discount
Orders from \$50,000 to \$75,000.00 ....	58.5% discount
Orders from \$75,001 to \$200,000 .....	60% discount
Orders from \$200,001 to \$300,000 .....	61% discount
Orders from \$300,000 to \$500,000.....	62% discount

**7. Quantity discounts:** None

**8. Payment terms:** net 30 days

**9. Government commercial credit card:**

- a) High Point Furniture Industries will accept government purchase card.
- b) No additional discount will be offered for orders placed using the purchase card.

**10. Foreign items:** All items manufactured in the USA.

- a) **Time of delivery:** 45 days ARO.
- b) **Expedited time of delivery:** 10 days ARO
- c) **Overnight delivery:** N/A
- d) **Urgent requirements:** Contact factory representative 1-800-447-3462.

**12. FOB Point:** Origin (High Point, NC) Freight prepaid with a \$75.00 minimum freight charge for orders that weight less than 500 pounds.



13. **Ordering Address:** High Point Furniture Industries  
1104 Bedford Street  
High Point, NC 27263  
Phone: 800.447.3462  
336.441.7101  
Fax: 336.431.0673  
Email: orderentry@hpfi.com
14. **Payment Address:** High Point Furniture Industries  
1104 Bedford Street  
High Point, NC 27263
15. **Warranty:** High Point Furniture Industries Commercial Limited Lifetime Warranty
16. **Export packaging charges:** Quoted upon request.
17. **Terms & conditions of government commercial credit card acceptance:** High Point Furniture industries will accept the government commercial credit card but will not offer any additional discounts.
18. **Terms & conditions of rental, maintenance & repair:** N/A.
19. **Terms & conditions of Installation:**
  - a) \$100.00 Minimum Charge
  - b) Installation charges will equal 10%% of the order value on all orders less than \$500.00 net.
20. **Terms & conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20A. **Terms and conditions for any other services:** Contact factory representative 800.447.3462.
21. **Service & Distribution points:** Contact factory representative 800.447.3462.
22. **Participating Dealers:** Contact... North American Marketing, Inc.  
2127 Espey Court, Suite 220  
Crofton, Maryland 21114  
Phone: 410.721.8803  
Fax: 410.721.0079
23. **Preventative maintenance:** N/A
24. **Special attributes such as environmental attributes:**
  - a. High Point Furniture Industries will seek actively to reduce its impact on the environment to the lowest practicable level. All certified products are third-party certified to level® 2 using BIFMA’s sustainability certification program for furniture the BIFMA e3 Furniture Sustainability Standard. The e3 Furniture Sustainability Standard is our guide to ensure that all operations and activities of the company employ the best practice in respect to the environment.
25. **DUNS Number: 00-322-5620.**
26. High Point Furniture Industries is registered in the System for Award Management (SAM) database.