HPFi

High Point, USA

Design / Space Planning Service Request

HPFi Project #

Date of Request: _____ Date Needed: _____ Registered Project: _____

New or Revision: _____ Private or Public Bid: _____ State or GSA Contract: _____

HPFi Rep Group: _____

DEALER INFO

Dealership Name:
Contact Name:
Contact Phone:
Contact Email:

PROJECT INFO

Project Name:
Client Name:
Location:

Scope of Work

Description:

Requestor Is Providing HPFi to Aid in Design / Space Planning Request

- ☐ Sketch with Dimensions
- ☐ Floor Plan
- ☐ AutoCAD File
- ☐ Product List
- ☐ Inspiration Images
- ☐ SIF File

Deliverables to be Provided by HPFi

- ☐ Furniture Plan (2D & 3D plus Neutral Color Render)
- ☐ Furniture Plan (2D & 3D plus 3D Full Color Render *)
- ☐ Color Render Image Only*
- ☐ HPFi Product List
- ☐ Quote from HPFi Customer Service Rep
- ☐ Addional Items (specify details below **)
- ☐ CAP Studio SIF file
- ☐ Legacy CAPSIF file
- ☐ OFDA XML 4.0 file
- ☐ CSV file

* Fabrics / Finishes for Color Render:

* * Special Options or Requests:

Remit this completed form to Michelle Christie - michellec@hpfi.com

The typical turnaround time frame for reuests is two (2) to five (5) business days. Lead time can vary based on the scope and complexity of the project and the needed information being provided.

NOTE: HPFi cannot be responsible for errors of interpretation in any drawing, rendering or product specification. A thorough review of the requested materials is recommended upon receipt to ensure accuracy against the original request.