



Arkansas State Term Contract

Contract # SP-14-0094 – Cafeteria, Lounge, Freestanding/Casegoods, Seating, Technology Support

Contract period March 20, 2014 – March 19, 2016 – With six one-year renewable options

Price List – January 1, 2015 Price Book

Discount	Tier 1 - \$1.00 to \$10,000	47% Off List
	Tier 2 - \$10,001 to \$30,000	49% Off List
	Tier 3 - \$30,001 to \$50,000	51% Off List
	\$50,001 and Above	Negotiable

Purchase Orders –State Agencies orders are sent directly to HPFI Authorized Dealer

Payment – Checks, directly to authorized dealer or Agency may use the Arkansas State Purchasing Card (P-Card) to purchase furniture

Delivery, Installation and Fees – Delivery type must be specified on Agency Purchase Order. Delivery and Installation charges will be quoted on a per project bases and added as a separate line on the invoice.

- **Drop Shipped** – Off loaded by carrier to and Agency loading dock or designated area. There will be no charge to the ordering Agency for this delivery method.
- **Inside Delivery** – Off loaded, un-boxed and placed in pre-determined locations within the building. Dealer will be responsible for the removal of any trash, packaging materials, and cartons associated with delivery.
- **Delivered and Installed** – Off loaded, and installed. Installation shall include but not limited to; any and all labor, material, and tools necessary to install furniture in accordance with approved plans and specifications and/or the direction of authorized agency personnel. The installation company will be responsible for the removal of any trash, packing material, and cartons associated with their installation.

Taxes – Most Arkansas agencies must pay state sales tax. Before billing, the dealer should contact the ordering agency to find out if that agency must pay sales tax. Itemize state sales tax on invoice when applicable.

Minimum Order 500 lbs - Add \$75 for less that minimum order

Guaranteed Delivery – 30 Days A/R/O (Quick Ship – 2 weeks)

Warranty – Limited Lifetime Warranty (Reference Price List page 6)

Sales Reps Stewart Williamson, Musgrave Associates
P. 214-425-3006 - carlstew1@verizon.net

HPFI Customer Service – Libby Gore - 800-447-3462, Ext 2189, LibbyB@hpfi.com
Website – www.hpfi.com

ARKANSAS STATE CONTRACT DEALERS:

Participating Dealers	
Office Source 3200 Court Street Texarkana, Texas 75501	Contact: Lauren Layne Tel: 903 794-3113 Fax: 903.794.4143 Email: llayne@osource.net
Norman Company 7600 Ball Road Fort Smith, AR 72908	Contact: Josh Norman Tel: 479.424.1600 Fax: 479.424.2471 Email: josh@normancompany.net
Burris, Inc. 113 S. Arkansas Lane Russellville, AR 72801	Contact: Clayton Beavers Tel: 479.886.0030 Fax: 479.968.4937
LaHarpe's Office Furniture 318 President Clinton Avenue Little Rock, AR 72203	Contact: Rusty Matchett Tel: 501.372.6684 Fax: 501.372.3459 Email: laharpe@swbell.net
Pettus Office Interiors 2 Freeway Drive Little Rock, AR 72204	Contact: Tony Mulligan Tel: 501.666.7226 Fax: 501-666-7514 Email: tony@pettusop.com
Allied Corporate Furniture 3606 E. Highland Drive Jonesboro, AR 72401	Contact: Bill Little Tel: 870.931.9000